

Note: Specifications found on page 5.

**BID FORM**

**OWNER:** City of Newaygo  
28 State Rd, P.O. Box 308  
Newaygo, MI 49337

**PROJECT:** Powerhouse roof replacement – 85 Water St, Newaygo MI (see map)

**BID DUE DATE:** May 25, 2023, 2:00pm at Newaygo City Hall, 28 State Rd, Newaygo, MI, 49337

1. The undersigned Bidder proposes and agrees, if this Bid is accepted, to enter into an Agreement with OWNER in the form included in the Bidding Documents to complete all Work as specified or indicated in the Bidding Documents for the prices and within the time indicated in this Bid and in accordance with the other terms and conditions of the Bidding Documents.

2. BIDDER accepts all of the terms and conditions of the Advertisement or Invitation to Bid and instructions to bidders, including without limitation those dealing with the disposition of Bid Security if bid security is required. This Bid will remain subject to acceptance for 45 days after the day of Bid opening, or for such longer period of time that BIDDER may agree to in writing upon request of OWNER. BIDDER shall sign the Agreement and submit the Contract Security (if required) and other documents required by the Contract Documents within fifteen days after the date of OWNER'S Notice of Award.

3. In submitting this Bid, the BIDDER represents, as more fully set forth in the Agreement, that:

A. BIDDER has examined copies of all the Contract Documents and Bidding Documents and of the following addenda, receipt of all which is hereby acknowledged:

Addendum No.	Addendum Date
_____	_____
_____	_____
_____	_____

B. BIDDER has examined the site and locality where the Work is to be performed, the legal requirements (federal, state and local laws, ordinances, rules and regulations) and the conditions affecting cost, progress or performance of the Work and has made such independent investigations as BIDDER deems necessary.

C. BIDDER does not consider that any further examinations, investigations, explorations, tests, studies, or data are necessary for the determination of this Bid for performance of the work at the prices bid and within the times and in accordance with the other terms and conditions of the Bidding Documents.

D. BIDDER is aware of the general nature of work to be performed by OWNER and others (if applicable) at the Site that relates to the work as indicated in the Bidding Documents

E. BIDDER has given OWNER written notice of all conflicts, errors, ambiguities or discrepancies that BIDDER has discovered in the Bidding Documents, and the written resolution thereof by OWNER is acceptable to BIDDER.

F. The Bidding Documents are generally sufficient to indicate and convey understanding of all terms and conditions for the performance of the Work for which this Bid is submitted.

4. This Bid is genuine and not made in the interest or on behalf of any undisclosed person, firm or corporation and is not submitted in conformity with any agreement or rules of any group, association, organization or corporation;

BIDDER has not directly or indirectly induced or solicited any other Bidder to submit a false or sham Bid; BIDDER has not solicited or induced any person, firm or a corporation to refrain from bidding; and BIDDER has not sought by collusion to obtain for himself any advantage over any other Bidder or over OWNER.

5. BIDDER will complete the Work in accordance with the Bidding Documents for the following price(s). If a particular item of work is not specifically separated as a bid item, the cost therefore is to be considered included in the bid item most nearly related. Prices below include all labor, material and fees.

BASE BID

<u>Item No.</u>	<u>Description</u>	<u>Units</u>	<u>Qty</u>	<u>Unit Price</u>	<u>Cost</u>
1	Powerhouse roof replacement. See attached specifications				

TOTAL BASE BID for Powerhouse roof replacement project:

\_\_\_\_\_ \$ \_\_\_\_\_  
 (use words) (use numbers)

BIDDER acknowledges that estimated quantities are not guaranteed, and are solely for the purpose of comparison of Bids, and final payment for project will be determined as provided in the Contract documents.

6. BIDDER agrees that the Work will be substantially completed and ready for final payment in accordance with what is specified in the Contract Documents.

7. BIDDER accepts the provisions of the Agreement as to liquidated damages in the event of failure to complete the Work on time.

8. TIME ALTERNATE: If BIDDER takes exception to the Contract Time(s) stipulated in the Agreement, BIDDER is requested to stipulate below his proposed time(s) and completion dates for performance of the Work. Consideration will be given to time in evaluation of bids.

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

9. SUBCONTRACTOR LISTING: Bid is submitted on the basis of the use of the following Subcontractors: (Must complete this section)

<u>WORK ITEM</u>	<u>FIRM</u>	<u>CITY</u>

Please note for each work item, if work is to be performed by Bidder or Subcontractor. If by Subcontractor, provide name and City for each Subcontractor. Failure to list Subcontractors with the Bid waives Bidder's rights to a change in Contract Time or Price or withdrawal of Bid and Bid Security, in the event OWNER has reasonable objections to any Subcontractor.

If Subcontractors are not identified above, OWNER shall have the right to reject any Subcontractor for reasonable cause. In this case, the apparent low Bidder shall engage a Subcontractor acceptable to OWNER and waives the right to withdraw Bid and Bid Security, and further, waives right to a change in Contract Time or Price due to failure to list.

10. The following documents are attached to and made a condition of this Bid:

- a. Project Specifications/plans.
- b. Project map.
- c. Invitation for Bids.
- d. Agreement.

11. Communications from Owner to Bidder will be sent to the address below.

Name and signature of Bidder:

\_\_\_\_\_  
(Firm Name) (State License No)

\_\_\_\_\_  
(Street Address)

\_\_\_\_\_  
(City, State, Zip)

\_\_\_\_\_  
(Phone) (Fax) (Email)

\_\_\_\_\_  
(Name) (Title)

\_\_\_\_\_  
(Signature)

SUBMITTED ON: \_\_\_\_\_

THE BIDDER SHALL COMPLETE THE FOLLOWING AS APPLICABLE:

**AN INDIVIDUAL**

Name: (printed) \_\_\_\_\_ Signature: \_\_\_\_\_

Doing Business As: \_\_\_\_\_

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**A PARTNERSHIP**

Partnership Name: \_\_\_\_\_

General Partner: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Attach evidence of authority to sign)

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

**A CORPORATION OR LLC**

Corp or LLC Name: \_\_\_\_\_

State of Incorporation: \_\_\_\_\_

Type: (General Business, Professional, Service, Limited Liability): \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Attach evidence of authority to sign)

Attest: \_\_\_\_\_ Print Name: \_\_\_\_\_  
(Signature of Corporate Secretary)

Business Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Qualification to do business is: \_\_\_\_\_

# ATTACHMENT A Project Specifications

OWNER: City of Newaygo

PROJECT: **Roof Replacement – Old Powerhouse Building**, Newaygo MI

## PROJECT LOCATION:

85 Water St, Newaygo MI 49337 (old powerhouse building located on Muskegon River bank).

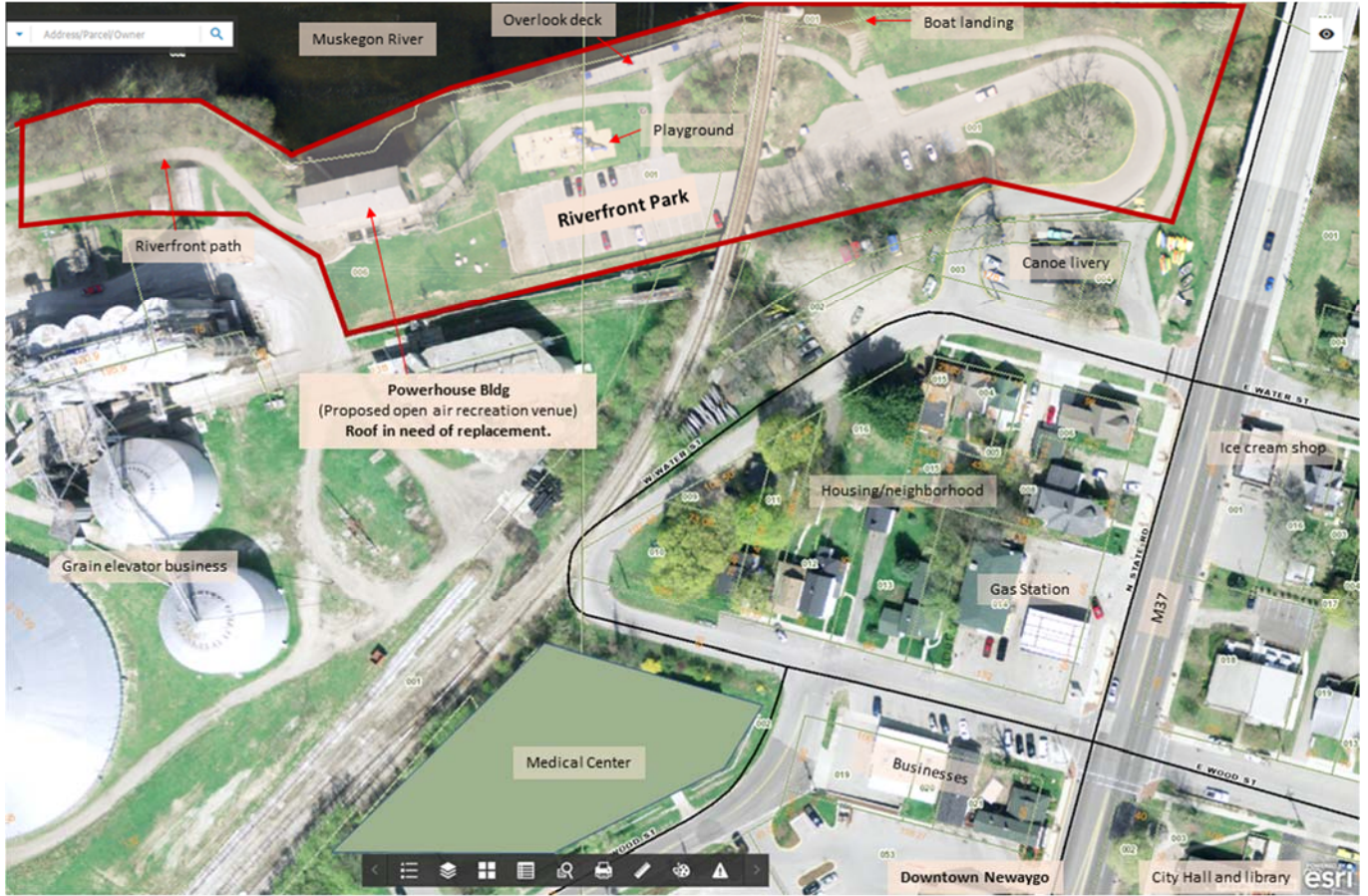
See Bid Attachment B for a map of the building location.

SCOPE OF WORK: includes, but is not limited to, complete roof removal and installation of new roof deck, standing seam metal roof along with gutter and downspouts. Building footprint is approx. 85'x32'. Project is expected to be completed by September 30, 2023. See further detail below.

Contractor bid will include all labor, material and fees for work listed in these specifications:

1. Remove existing roofing materials and vents down to steel purlins. Remove wood in purlins to replace with new wood. Also remove any old roof gutters and downspouts.
2. Replace tongue and groove decking with 2x6 treated T&G over the purlins. Install new wood in purlins.
3. Install Firestone/Elevate 2" UC-6 standing seam metal panels over 100% high temp ice and water underlayment. Color to be approved by owner.
4. Install seamless aluminum roof gutter (approx. 85LF) and appropriate aluminum downspouts for south side of building. Downspouts shall not discharge onto sidewalk or pathway. Color to be approved by owner.
5. Install snow stop mechanisms for south facing side of roof.
6. Contractor is responsible for properly disposing of all materials removed from the building and leaving the surrounding grounds in a neat and orderly manner free of debris.
7. Contractor must prevent any materials from falling into the Muskegon River.
8. Contractor shall not place any heavy equipment on concrete sidewalk along south side of building.
9. Work must be completed between the hours of 7AM – 9PM Mon-Sat. Contractor shall leave jobsite in a safe manner while work is not being conducted.
10. Contractor shall supply a performance and payment bond. The performance bond shall be in the full amount of the contract and conditioned upon the faithful performance of the contract in accordance with plans, specifications and terms thereof. The payment bond shall be in the full amount of the contract and shall be for the protection of those persons furnishing labor, material or both, to the principal contractor in the performance of the contract.
11. Contractor shall follow all applicable Federal, State and Local laws while completing work and is responsible for obtaining and paying the costs of all permits needed to complete the project. Copies of permits shall be supplied to the owner.
12. Contractor shall supply copies of all waste manifests where applicable.
13. Contractor is required to obtain and submit all lien waivers requested by owner for completed and paid work.
14. Contractor is responsible for repair of any damage caused by the contractor or its subcontractors to the building, sidewalk, pathway, utilities, wires, pipes, or surrounding grounds.
15. If any digging or excavation is needed, the contractor must contact Miss Dig before any digging or excavation. Contractor must repair or pay all costs of repair for any and all damage to buried lines, services, or property whether located on public or private property and marked or not.
16. Contractor must provide proof of insurance per contract documents.
17. Contractor must provide proof of proper business licenses to perform the project.

# ATTACHMENT B Map: Powerhouse Bldg – 85 Water St, Newaygo



## **ATTACHMENT C**

### **Invitation for Bids Powerhouse roof replacement project 85 Water St, Newaygo MI**

The City of Newaygo is accepting sealed bids through Thursday, May 25, 2023, 2:00pm regarding the replacement of the old powerhouse roof, located at 85 Water St, Newaygo MI. Sealed bids must be submitted and clearly labeled "Bid for Powerhouse Roof Project". Bids must arrive to City Hall, 28 State Road, Newaygo MI 49337 by the date and time listed above.

The scope of work for the project includes, but is not limited to, complete roof removal and installation of new roof deck, standing seam metal roof along with gutter and downspouts. Projects will be bid according to specifications/plans provided by the City of Newaygo. Specifications/plans and bidding forms can be picked up at City Hall, 28 State Rd, Newaygo, Michigan, 49337 or forms and information can also be found at the following web address: <https://www.newaygo.gov/public-notices.php>  
Any addendums to the bidding documents will be posted at the web address above. Please check for addendums before submitting bid.

Prospective bidders can walk the site at any time. Access to the interior of the building will need to be scheduled by contacting City Manager Jon Schneider at [jons@newaygocity.org](mailto:jons@newaygocity.org) or 231-652-1657 ext 211. Questions about the project can be directed to the City Manager.

The City of Newaygo reserves the right to accept or reject any and all bids, or to award on any or all items, as is in the best interest of the City of Newaygo. Bids will be opened on the bid due date and time in the City Hall Council Chambers located at the City Hall address mentioned above.

The City of Newaygo is an equal opportunity provider.

Kim Goodin, Clerk  
City of Newaygo

**ATTACHMENT D Agreement**